

St. Athanasius School
6120 Bay Parkway
Brooklyn, NY 11204

Accredited by the Middle States Association of Colleges and Schools

Telephone (718) 236-4791

Fax (718) 621-1423

PARENT SERVICE REQUIREMENT – SCHOOL YEAR 2013-2014

All Parents/Guardians from Pre-K through 8th grade are required to perform a service for our school. You are asked to select two areas of service, with the understanding that you will be assigned to the second choice if the first area is filled.

This is a definite commitment that constitutes your obligation to our school.

The areas of service are:

1. Night Security for School Functions
2. School Representative (Day/Night)
3. Door Guard
4. Lunch/Recess Parent
5. Service Fee \$200.00

The following is a brief explanation of what each service entails:

Night Security – Adults are needed to serve two hours on a designated evening, on a monthly basis to secure the building. If this is the service of your choice, please specify night and time preference.

School Representative (Days) – A School Representative should be able to participate in school functions and assist in Fund Raising activities and designated school functions.

Door Guard – Adults are stationed at the main entrance. They will check that all doors are locked and secured. They will allow entrance or exit only to those who report to the main office first. Door Guards do this service two hours once a week. If this is the service of your choice, please specify day and time preference.

Lunch/Recess Parent – Adults are needed to provide supervision for one hour a week during the recess period (11:20 A.M.– 12:25 P.M.). Supervision needed for the Nursery and Pre-K students in the auditorium (lunch room).

Service Fee – For those who find it impossible to participate in any of these services, you will be required to pay a \$200.00 service fee. You may choose to pay the service fee rather than perform one of the required services. This fee is due by Tuesday, October 1, 2013.

If there are extenuating circumstances that prevent you or a member of your family from fulfilling this obligation, please contact the school office.

All services begin in September. After you inform the office of the service you prefer, you will be notified of your duties.

Should you not receive an assignment by September 30, 2013, please contact the office to avoid any unnecessary confusion of billing.

Failure to fulfill your obligations will result in your paying a service fee. All financial obligations must be met. Failure to do so will result in your child/children not receiving their final report card.

Please complete and return the Parent Service Form before June 7, 2013.

Thank you for your help and cooperation.

Sincerely,

Mrs. D. Competello
Principal

PARENT SERVICE REQUIREMENT

2013-2014

PLEASE PRINT CLEARLY

STUDENT'S NAME	GRADE
	IN SEPTEMBER
_____	_____
_____	_____
_____	_____

I SELECT THE FOLLOWING AREAS OF SCHOOL SERVICE.

1. _____ **2.** _____

OR, I HAVE DECIDED TO PAY THE \$200.00 SERVICE FEE. _____

PARENT/GUARDIAN SIGNATURE